

Management Policy Manual



Quality Policy Statement

It is the established policy of Millvale Limited to manufacture and supply printed products and packaging to their customers that are fit for their intended purpose in that they are manufactured and delivered in strict conformance with the company Management Procedures, the requirements of ISO9001 *and other applicable* requirements and to pursue and commit to continual improvement in the management of quality.

SUPPORTING STATEMENT.

As part of the continuing commitment to improvement, quality objectives have been declared and documented for each process within the business. Achievement of such objectives is the subject of continuous monitoring and review through the frequent review meetings and scheduled audits.

Adherence to this policy involves every aspect of Millvale Limited's business. It is therefore essential that each employee conforms to the authorised Management Procedures, which make up the requirements of the Management system.

The purpose of this Management Manual is to describe how the policy is put into effect, to give instructions and/or guidance to employees whose actions affect product management, to provide a framework for setting, monitoring and achieving objectives and targets and to provide a picture of overall quality endeavour within the company.

It is important that all employees understand and meet the requirements of their tasks. They must also recognise their responsibility to identify problems that prevent them doing this, or to have the requirements changed accordingly.

Because of the nature of Quality Assurance, this manual cannot be fully comprehensive and the company publishes it in the knowledge that, in the long run, the quality of its products and its reputation depends on the everyday actions of all those in its employ.

Signed

M. Raxter

M.Raxter, Managing Director.
On behalf of Millvale Limited.

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